

**Antrim County**  
**District 5**  
**Commissioner Dawn LaVanway**  
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**April 2023**

**County Employment Opportunities**

- Barnes Park-Park Coordinator-(FT) seasonal
- Barnes Park-Park Ranger-(PT) seasonal
- Elk Rapids Day Park-Park Ranger (PT) seasonal
- Commission On Aging- Homemaker (PT)
- Commission On Aging-CENA (FT)
- Emergency Manager- (FT) candidates will be interviewed.
- Maintenance-custodian (FT) Candidate in background check.
- Sheriff's Office-Civil Process (PT) (2 positions)
- Sheriff's Office-Dispatcher (FT)
- Sheriff's Office-Corrections (FT) (4 positions)
- Sheriff's Office-Marine Patrol (PT)
- Sheriff's Office-Road Deputy (FT) (2 positions)
  - One candidate attending the academy on his own.
  - One candidate is sponsored & will graduate May 2023.

**Parks-**

**Barnes Park-**

A playground will be installed in April. Great Start Collaborative & Parent Coalition of Charlevoix, Emmet, and Northern Antrim Counties received a grant to pay for talking is teaching panels to be put into the playground area.

**Elk Rapids Day Park-**

New playground equipment (backhoe digger sand toys) will be installed in April.

**Glacial Hills-**

Spring Cleanup day will be April 22<sup>nd</sup>.

**Antrim Conservation District-**

Looking to hire employees to assist with soil erosion and educational outreach and a temporary office and program assistant.

May 27<sup>th</sup> will be the native plant sale

Wednesday, June 18<sup>th</sup> will be the ACD annual meeting.

**Household Hazardous Waste-**

Saturday, June 10<sup>th</sup> 8 a.m. - noon - Elk Rapids DPW Station

Saturday, July 22<sup>nd</sup> 8 a.m. – noon - Bellaire HS Parking lot  
Saturday, Sept. 30<sup>th</sup> 8 a.m - noon – Antrim County Road Commission

The flier is on my website ([www.dawnlavanway.com](http://www.dawnlavanway.com)) under County reports tab.

### **Township Spring clean ups-**

May 6<sup>th</sup> 8 a.m. to noon Cleanup day-Jordan Township  
May 11<sup>th</sup> **curbside** Cleanup day (have items out by 6 a.m.)-Star Township  
May 18<sup>th</sup> **curbside** Cleanup day (have items out by 6 a.m.)- Chestonia Township  
May 20<sup>th</sup> 7 a.m. to noon Cleanup day-Mancelona Township @ Palmer Park  
June 24<sup>th</sup> 8 a.m. to noon Cleanup day-Echo Township

### **Broadband-**

The County continues to communicate with Peninsula Fiber Network, Truestream, and other local ISPs. Frontier is working with fiber plans with Antrim County to be a central hub of communication and information for providers and local units.

### **Natural Hazards Mitigation Plan-**

The planning commission held a public hearing on March 7<sup>th</sup> on the Natural Hazards Mitigation plan and reviewed the plan at their regular meeting. In addition to the notices sent out by Networks Northwest to the municipalities, Antrim County notices regarding the hearing and the plan were published in the February 9 and 16 issues of the Antrim Review and the Elk Rapids News, posted to the County website, and shared on social media. The planning commission recommended the plan be sent to Michigan State Police and then to the Federal Emergency Management Agency (FEMA) for approval. After FEMA approves the plan, the Board will be asked to adopt it expected no sooner than November before this is brought to the Board. Should you wish to review the plan, it is available on the Antrim County website as well as Networks Northwest's website.

### **911 Communication Tower-**

The RFP for the tower has been updated. The RFP and bid specs have been published in area newspapers and are available on the County's website. The deadline for proposals was March 30<sup>th</sup>.

### **Materials Management County Engagement Grant Outreach-**

What use to be "solid waste planning" is now being referred to as "materials management". Networks Northwest received the planning grant on behalf of the 10 Counties in Region 10 and along with representatives of each of the counties have been working with a chosen vendor Resource Recycling System (RRS). RRS has reached out to stakeholders including villages, townships, and waste disposal companies to provide input. A finalized profile is expected soon.

### **Building Department Feedback-**

The building department has published two public performance online surveys to allow for anonymity. The surveys have been placed on the website and on the building department's counter with instructions to turn in the administration office. Go to

<http://antrimcounty.org>. Go to Departments tab on top and then click on the Construction Code. On the left hand side is performance surveys. Click on this and it will give you a construction code service performance survey and an office performance survey. The links to these two surveys are:

Construction Code Service performance survey

[https://www.antrimcounty.org/departments\\_services\\_/construction\\_code/performance\\_surveys/service\\_performance\\_survey.php](https://www.antrimcounty.org/departments_services_/construction_code/performance_surveys/service_performance_survey.php).

Construction Code Office performance survey

[https://www.antrimcounty.org/departments\\_services\\_/construction\\_code/performance\\_surveys/office\\_performance\\_survey.php](https://www.antrimcounty.org/departments_services_/construction_code/performance_surveys/office_performance_survey.php).

### **Opioid Litigation-**

The County signed on to the settlement agreement with Janssen Pharmaceutical and three wholesale distributors. The \$159,488 the county will receive are restricted and must go towards future remediation such as treatment, recovery support, outreach, training, prevention, and research. A new settlement has been reached with Walmart, Teva, Allergan, and CVS.

Motion by Bill Hefferan, seconded by Dawn LaVanway, to authorize the County Administrator to sign the “Michigan State-Subdivision Agreement for Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements.” Motion carried as follows: Yes-Hefferan, Rubingh, Helwig, VanAlstine and LaVanway. No-None; Absent-none. The County is working to develop a method to solicit proposals from different agencies and use the funds in conjunction with those from the liquor tax.

### **Airport-**

Moved by Helwig and seconded by Hefferan, that the Board approve and authorize the Chair to execute an agreement between Antrim County and the State of Michigan for setting forth the obligations and intent of MDOT as they pertain to the continued operation and maintenance of a Weather Observation and Data Dissemination System (AWOS) at the Antrim County Airport. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

Moved by Hefferan, and seconded by Helwig, that the board select Mead & Hunt, Inc. as the Professional Airport Consulting Firm for the years 2023-2028. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

Moved by Hefferan, and seconded by Helwig, that the Board approve and authorize the Chair to execute a contract between Antrim County and Mead & Hunt, Inc. for Professional Engineering Services. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

### **Credit card policy-**

Moved by LaVanway, and seconded by Rubingh, that the Board adopt the Amended Credit Card Policy as presented and rescind the previous Credit Card Policy #1996-8. Motion carried as follows: Yes-Hefferan, Rubingh, VanAlstine, Helwig, LaVanway; No-None; Absent-None.

### **Veterans Affairs-**

Libby Hiser who has been an accredited Veteran Service Officer (VSO) has given a retirement notice. Hiring a new VSO before the retirement date of May 26<sup>th</sup> so she can train a new employee was asked so all VSO staff are certified to do the claims for our County veterans. If not certified, it will take a longer period for the veterans in our area to have claims processed. Motion by Jason Helwig, supported by Dawn LaVanway to approve of a budget amendment for a 7 week employee overlap in the amount of \$3,256 funded from general fund balance. Yes-VanAlstine, Helwig, LaVanway; No-Rubingh, Hefferan; Absent-None.

### **Animal Control-**

Motion by Bill Hefferan, supported by Dawn LaVanway to purchase a stock trailer for Animal Control and authorize the finance director to make the necessary budget amendments to the Animal Control Donations fund for an amount not to exceed \$34,000. Yes-Hefferan, VanAlstine, Helwig, LaVanway; No-Rubingh; Absent-None. (Animal Control is now a new department and with donated money, the new Director is requesting items that were lacking for operations. This was donated money given to improve the Animal Control).

Motion by Bill Hefferan, supported by Jason Helwig to authorize the Chair to execute an agreement with Hill's Pet Nutrition Sales, Inc. for Animal Control. Yes-Hefferan, VanAlstine, Helwig, Rubingh, LaVanway; No-none; Absent-None. Animal Control will get a 35% discount on Hill's Pet food for the animals. The center would like to use one brand of consistent food for the animals so they don't get sick. It will be delivered to the facility to save on price and time spent for staff. Donations of animal food is still welcome but it would be preferred if Hill's Pet food would be donated in the future or a monetary donation towards this brand of pet food.

### **Medical Marijuana Oversight Grant Agreement funds-**

Moved by Helwig, and seconded by Hefferan, that the Board approve and authorize the County Administrator, as the grant administrator, to execute the Michigan Medical Marijuana Operation and Oversight Grant Agreement in the amount of \$19,242 between the State of Michigan Department of Licensing & Regulatory Affairs and Antrim County with a grant period of January 1, 2023 through September 15, 2023; and approve the Finance Director to make the budget amendment and transfer of the grant award of the Medical Marijuana Operation and Oversight grant to the Health Department of Northwest Michigan from Revenue from State to appropriations to the Health Dept. Motion carried as follows: Yes-Hefferan, VanAlstine, Helwig, LaVanway; No-Rubingh; Absent-None.

**Well & Septic Permit informational flier-**

The Health Department of Northwest Michigan created a flier to help to decrease well and septic appealments. This flier informs persons on what to look for when purchasing property/house for a well or septic and what is required from the Health Department. The flier is on my website at <http://dawnlavanway.com>.

**Northern Lakes Economic Alliance (NLEA) Economic Development:**

A resolution passed by the NLEA board to authorize to submit an application and execution of agreements for an economic development administration revolving loan fund. If received, the total request from the EDA is \$500,000 and the NLEA will provide a match of \$100,000 to administer programs to encourage economic development and job creation through a revolving loan fund.